State of Louisiana DIVISION OF ADMINISTRATION

OFFICE OF STATEWIDE REPORTING AND ACCOUNTING POLICY

KATHLEEN BABINEAUX BLANCO GOVERNOR JERRY LUKE LEBLANC COMMISSIONER OF ADMINISTRATION

June 23, 2004

OSRAP MEMORANDUM 04-39

TO: Fiscal Officers

All State Agencies

FROM: Afranie Adomako, CPA

Director

SUBJECT: Federal Reserve Bank Address Change

Effective June 14, 2004, the New Orleans Branch of the Federal Reserve Bank transferred its accounts payable function to their Atlanta office. Please ensure that the accounts payable personnel at your agency receive a copy of this memo in order to update their records with the following address:

Federal Reserve Bank of Atlanta New Orleans Branch PO Box 79335 Atlanta, GA 30357

Attn: Claire Loup/Community Relations

Please contact Bonnie Rahaim at (504) 593-3261, Elaine Morlier at (504) 593-3270 or Karen Meche at (504) 593-3370 with Financial Services Section at the Federal Reserve Bank if you have any questions concerning this change.

Remember, all OSRAP memorandums and forms may be accessed through our home page at http://www.doa.la.gov/OSRAP/INDEX.HTM.

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